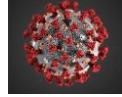


	Østensjø Rederi COVID-19 update		Rev. no.: 12 Rev. date: 20.05.2020
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1. Revision log. (click to expand log below)



The company is monitoring the situation continuously through proper channels and will follow up with information as the situation changes.

The company main source for information regarding the virus update is:



and

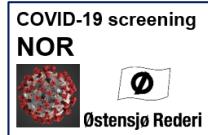


We encourage **employees** to regularly check the web sites above regarding questions about the virus. **Vessels** need to monitor **local restrictions/requirements (port and local health authorities etc.)** But the below is a general information of how Østensjø Rederi handles the situation.

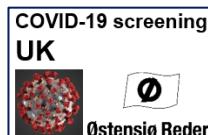
2. Measures implemented by Østensjø Rederi

- 2.1 Updated routines onboard and in the office with hygiene measures to prevent spread of virus.
- 2.2 Pre-visiting screening* of all crewmembers and other personnel visiting our vessels or offices.

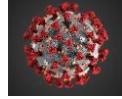
* NOR (ships in Norway) **Pre-visiting screening form:** <https://www.proprofs.com/survey/t/?title=1cfmk>



* UK (Ships in UK) **Pre-visiting screening form** <https://proprofs.com/survey/t/?title=w4gah>



- 2.3 Information to all other companies supplying crew, and clients/contractors onboard our vessels to implement similar screening.
- 2.4 Reviewed and confirmed that internal procedures are adequate to prevent COVID-19 outbreak on board/office.
- 2.5 Reviewed and confirmed that internal procedures are adequate if COVID-19 is identified/confirmed outbreak on board/office.
- 2.6 Measures have been implemented for office personnel as part of our Business Continuity plan regarding working from home if quarantined.
- 2.7 New specific actions/best practice implemented for vessel to prevent infection spread onboard. Revision 3 of actions/best practice sent to all vessels.
- 2.8 New form *Statement of employment for essential personnel* introduced. The form is issued by HR department for crew crossing borders and through areas where extraordinary measures have been implemented to secure a smooth travel. To be completed for both on and off signers. Master to complete form for off signers, crew coordinator creates form for on signers.
- 2.9 Extension of crew certificates etc. See link for latest update:
 - [UK flag vessels](#)
 - [NOK flag vessels](#)

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- 2.10 Updated procedure Disease onboard # 0054 reg cabin cleaning after isolation.
- 2.11 We encourage vessel to have regular COVID-19 information meetings onboard.
- 2.12 To identify that on-signers are ready, plan crew changes early.
- 2.13 New risk assessments created regarding isolation, and crew change.
See *circular letter # 2020/032* on board.
- 2.14 New risk assessments created regarding HVAC (Ventilation and Air Conditioning) See *circular letter # 2020/033* on board.
- 2.15 Encourage vessels to stock up facial masks and antibacterial hand sanitizer to supply to crewmembers when required in travel situations. Product requirements/supplier details sent to vessels. See also guidance regarding usage of masks

3. Travel Advice

- 3.1 all employees shall follow the local restrictions (if any) in your country of residence **while on leave**.
 - [UK Travel Advice](#)
 - [NORWAY Travel Advice](#)
- 3.2 we are evaluating all business travel/meetings case by case but have restrictions for travelling to areas in link above. Office employees should consult with department manager and make use of teleconferences as far as possible.
- 3.3 In line with the authorities guidance the HQ in Haugesund has now opened, but with strict hygiene routines and social distancing. Other company offices are closed in line with local guidelines.
- 3.4 all crewmembers should be able to cross borders during crew changes and be exempt from the specific travelling quarantine regulations. This is due to their critical society function within transport, and within energy segment (electricity production/oil and gas). See also 2.8 above.

4. On-Off signers/Visitors

- 4.1 if personnel scheduled to sign on/visit vessel are experiencing symptoms of infection or have been in close contact with personnel confirmed infected, (or personnel that have symptoms **UK only**) they should stay at home, otherwise they may embark the vessel. See link to UK advice below [Guidance for shipping and sea ports in Coronavirus](#)
- 4.2 only essential visitors to be allowed onboard
- 4.3 all on signing crew, personnel and visitors shall complete the pre visiting screening form.

5. Personnel already onboard:

- 5.1. all shore leave for personnel without Norwegian passports on vessels in Norway are revoked. It's also strongly recommended to limit shore leave as far as possible for all personnel in all ports.
- 5.2. if personnel onboard experience symptoms of Corona infection they should be isolated as to procedure # 0054.
- 5.3. see link for assistance in identifying and follow up of crew with symptoms onboard:
<https://helsebergen.youwell.no/public/1c04449c-efd4-4e54-e322-08d7ca7f5a17/module/1/task/0>

6. Off signers

- 6.1. if personnel scheduled to sign off the vessel are experiencing symptoms of infection or have been in close contact with personnel confirmed infected, or have experienced symptoms, extra measures may come into effect. This will be handled case by case. Contact office for guidance.